

Rural Water District No. 1
Ellsworth County, Kansas a/k/a Post Rock Rural Water District
Regular Board Meeting Minutes
November 15, 2022

At 6:46 pm, Chairman Martin Bland noting a quorum called the regular board meeting to order.

Roll Call: Directors present were Martin Bland, Butch Teppe, Jon Wright, John Dolezal, Howard Wehrman, and Ralph Larson.

Directors not Present: Brad Miller and Kayla Errebo.

Others Present: Leslee Rivarola (Virtual), Doug Janssen, and Kendra Neuman in the District Office.

Guests: Alex Darby w/ Professional Engineering Consultants.

At 6:47 pm, Chairman Bland called for a motion to approve the consent agenda. Director Christy made a motion to approve the consent agenda as written. Seconded by Vice Chairman Wright. Motion carried. Director Teppe made a motion to approve the meeting minutes from October's Board Meeting. Director Dolezal seconded. Minutes were approved.

At 6:50 pm, Chairman Bland called for Item #4 on the agenda. Director Dolezal called for a motion to approve the bills and to pay the bills, not to exceed the amount of \$189,869.02. Seconded by Director Teppe. Motion carried.

At 6:52 pm, Chairman Bland called for Item #5 on the agenda, the discussion regarding the Russell Supply of Water Agreement. Ms. Rivarola directed the Board to a memorandum from Mr. Luckman, the District's attorney. The memorandum stated Purefield is still interested in proceeding based on the stipulations presented to them. It also states Mr. Kelley needs to present the information to his Board of Directors at their December meeting. If the board approves, Mr. Kelley is interested in finalizing agreements with the District. Mr. Luckman said any agreements would be similar to what he set up for the J-Six project. After reviewing the memorandum with the board, Ms. Rivarola suggested the Board direct Mr. Luckman to continue working with the city of Russell on an agreement while waiting to hear back from Mr. Kelley after their December meeting. There was quite a bit of discussion on still pursuing a contract with the City of Russell at this point. Some members felt the District should wait until after Purefield's Board Meeting while other members felt the negotiations should continue. It was noted not all members were satisfied with the current revision presented by the City of Russell. Ultimately, it was decided to have Mr. Luckman meet with the Board at the next meeting so the members can work out the details they would like to see in the next revision of the contract with Russell.

At 8:14 pm, Chairman Bland called for Item #6 on the agenda, the feasibility of a connection with Mitchell 2. Ms. Rivarola updated the Board on the information she received from Ms. Beck at the North Central Regional Planning Commission. Ms. Beck sent a Professional Service Agreement Form. To proceed with the grant, Ms. Beck will need a \$500 application fee to apply for the Regional Public Water Supply Planning Grant. If that grant is received and the connection is deemed feasible, Ms. Beck can also apply for the Community Development Block Grant (CDBG) funding. The fee for that grant is \$2,750. To get started, Ms. Beck needs the \$500 fee, copies of all of the District's wholesale customers, and an interlocal agreement with Mitchell 2. The District does not currently have an interlocal agreement with Mitchell 2. Mr. Luckman would need to draft one. All Board Members agreed to have Ms. Rivarola contact Mr. Luckman for the interlocal agreement and Ms. Beck and proceed with the project. Director Christy made a motion to authorize Mr. Luckman to draft an Interlocal Agreement with Mitchell 2. Vice Chairman Wright seconded. Motion carried.

At 8:22 pm, Chairman Bland called for Item #7 on the agenda, the discussion on wages per Vice Chairman Wright. Mr. Janssen said he has been working to get a rough draft of the budget for 2023 put together to give to the Budget Committee for review. He still needs a few things from Mr. Cook, the District's accountant. He did talk to Mr. Cook about the potential for structured raises for employees in 2023. He noted the current budget would accommodate two raises at three percent for each employee. Chairman Bland said the Budget Committee would keep that in mind while preparing next year's budget.

At 8:33 pm, Chairman Bland called for Item #8 on the agenda. Chairman Bland would like to have an area of pipeline replaced around the Luray area. A stretch of line through one of his fields has been a problem area over the summer and has required several different repairs. Mr. Janssen presented a couple different lengths of the area to be repaired. There is a stretch of line that is quite old. All options include the problem area. One option would connect to a stretch that has been repaired in the last couple of years and run under a creek and into the field. Another option presented was to repair just the stretch that has caused issues. If a repair is made of more than a mile of pipe, the District must involve engineers and have approval from Kansas Department of Health and Environment which would increase pricing and lead times. The Board discussed and decided to repair around 1,200 feet of pipe that includes the trouble spot. The rest of the line has not had issues and while still old, can be repaired if issues arise. Director Dolezal made a motion to have Mr. Janssen begin the bidding process for materials on the 1,200-foot section. Secretary/Treasurer Larson seconded. Motion carried.

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At 8:53 pm, Chairman Bland called for Item #9 on the agenda. Mr. Janssen presented the General Manager's report along with the Distribution and Plant reports. Ms. Neuman presented the Office Manager's report.

Mr. Darby w/ Professional Engineering Consultants left the meeting at 9:29pm.

At 9:30 pm, Chairman Bland called for an Executive Session for fifteen (15) minutes to discuss non-elected personnel pursuant to K.S.A 75-4319(b) (1); to include all board members present and Ms. Rivarola. Director Christy made a motion and Director Dolezal seconded. Motion carried.

At 9:51 pm, Vice Chairman Wright made a motion to extend the executive session for fifteen (15) minutes. Director Wehrman seconded.


At 10:06 pm, Vice Chairman Wright made a motion to extend the executive session for fifteen (15) minutes. Director Teppe seconded.

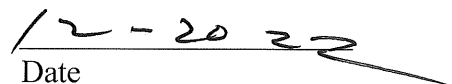
At 10:18 pm, the Board of Directors reconvened in open session. Vice Chairman Wright made a motion to rescind the approval of the draft minutes from October's meeting and to amend them to include the transfer and temporary meter fees. Director Teppe seconded. Motion carried.

At 10:20 pm, Director Dolezal made a motion to adjourn. Seconded by Director Teppe. Motion carried.

Meeting adjourned at 10:20 pm.

Respectfully Submitted:


Ralph Larson, Secretary/Treasurer


Date