

Rural Water District No. 1  
Ellsworth County, Kansas a/k/a Post Rock Rural Water District  
Regular Board Meeting Minutes  
January 21, 2020

At 6:31 pm, Chairman Brad Miller noting a quorum called the regular board meeting to order.

Directors present were Brad Miller, Ralph Larson, Martin Bland, Kayla Errebo, Joel Christy, Darwin Steinle and Howard Wehrman.

Director not present: Secretary/Treasurer Arthur Boyd

Others Present: Leslee Rivarola, Stuart Porter and Sharon Condit.

Guest: None

At 6:32 pm, Chairman Miller called for a motion to revise the agenda to add Ms. Rivarola as Item #4 with an update on the J-Six Contract negotiations. Director Wehrman made a motion to revise the agenda. Seconded by Director Larson. Motion carried.

At 6:35 pm, Chairman Miller called for a motion to approve the consent agenda items as presented. A motion was made by Director Bland to approve the consent agenda items. Seconded by Director Larson. Motion carried.

At 6:50 pm, Chairman Miller called for Item number 2 on the agenda. Ms. Condit gave the financial report and called for questions. Ms. Condit recommended that the financial report be accepted as presented and the bills to be paid in the amount of \$76,462.79. A motion was made by Director Larson to accept the financial report as presented and to pay the bills in the amount of \$76,462.79. Seconded by Vice Chairman Gorrell. Motion carried.

At 6:53 pm, Chairman Miller called for Item Number 3 on the agenda. The District Engineer, Mr. Stuart Porter proposed Change Order #001 to the Clarifier Rehabilitation Project. Mr. Porter explained the change order is to repair the damage/erosion to the effluent box. The proposal is to install a new partial concrete box around the existing concrete effluent box.

The cost of refurbishing the effluent box is \$17,600.00 (Attachment A). By adding the cost explained in Change Orders #001, the new contract amount is \$298,475.00, and this would change the completion of work by five (5) calendar days making the completion date June 20, 2020.

Page 2  
Regular Board Meeting  
January 21, 2020

Chairman Miller called for a motion to accept Change Order #001 as presented and recommended by Mr. Porter. Director Bland made a motion to accept the proposed Change Order 001 and the cost of work not to exceed \$17, 600.00. Seconded by Director Steinle. Motion carried.

Mr. Porter gave an update on the Osborne Rural Water District #2 (Osborne RWD #2). The Osborne RWD#2 Board of Directors is requesting that Rural Water District No. 1 Ellsworth County Kansas d/b/a Post Rock Rural Water District (Post Rock RWD) accept the responsibilities of operation, maintenance and administrative duties for a monthly fee, yet to be determined. Osborne RWD No. 2 is requesting a response for the request from Post Rock RWD by April 1, 2020. According the Mr. Porter, Osborne RWD #2 would like an answer from Post Rock RWD by April 1, 2020. No action taken.

At 7:14 pm, Mr. Porter left the meeting.

At 7:15 pm, Chairman Miller called for Item number 4 on the agenda. Ms. Rivarola gave an update to the Board of Directors on the contract negotiations with J-Six Enterprises (J-Six). It was the consent of the board of director to direct Ms. Rivarola and Mr. Luckman to continue to work out the contract negotiations with Mr. Kramer and his attorneys.

Ms. Rivarola gave an update to the Board of Directors on the request by J-Six to purchase water at the wholesale rate. The decision by the majority of the directors was to stay with the original motion of a retail rate.

It was discussed that J-Six would be entitled to share cost if other members were to be added the distribution line. The percentage of share cost is yet to be determined.

At 7:30 p m, Chairman Miller called for Item number 5 on the agenda. Ms. Condit explained the quote from Four Bar S in the amount of \$14,000 (Attachment B). She explained to the board of directors, that she has called two other companies several times, that have spreaders, but they had not returned her calls. The sludge dirt is to be spread on Mr. Windholz land, and he is requesting a \$500 tillage fee from the District. The request from the board of directors was to find another company for a lower cost. After a brief discussion, Vice Chairman Gorrell made a motion to give Ms. Condit the authority to have the sludge dirt removed and the amount is not to exceed \$14,500. Seconded by Director Christy. Motion carried.

At 7:40 pm, Chairman Miller called for Item number 6 on the agenda. Ms. Condit presented three (3) quotes to replace Pump #3 at Booster Station #2. After a brief discussion, the board of directors decided to table the purchase of the pump until the February meeting.

At 7:50 pm, Chairman Miller called for Item number 7 on the agenda. Ms. Condit explained the Kansas Rural Water Association Annual Meeting is to be held in March and asked for a volunteer to serve as a delegate at the meeting. Chairman Miller volunteered. Ms. Condit reminded the board of directors if they plan to attend the conference to please complete the registration form and return to her, so that she can register everyone before the early registration deadline.

At 7:55 pm, Chairman Miller called for Item number 8 on the agenda. Ms. Condit announced the District annual meeting is to be held on February 29, 2020 and requested for direction on the time of the meeting. After a brief discussion, it was determined that the meeting would be held at 2:00 pm in the afternoon of February 29, 2020.

At 8:00 pm, Chairman Miller called for any other reports. Chairman Miller initiated the discussion about the purchase of vehicles. Chairman Miller asked for volunteers to serve on a Vehicle Committee. The committee will consist of Directors Bland, Errebo, and Wehrman.

At 8:10 pm, Chairman Miller called for a 15-minute break.

At 8:15 pm, Chairman Miller informed the board of directors that Ms. Condit had one more item to present. Ms. Condit brought to the board of directors' attention an item that failed the safety inspection in 2019 at the treatment plant. Mr. Yost has the breaker box completed and is ready to install it. The cost of the breaker box and materials is \$1,757.96 and that invoice was approved with the bills. However, Mr. Hlad did not request a quote from Mr. Yost on the total cost of the project. I requested, Mr. Yost provide a quote to install the breaker box with labor and mileage. The total cost of installation is not to exceed \$6,048.56 (Attachment C).

Chairman Miller called for a motion. Director Bland made a motion to accept the quote as presented, but not to exceed the amount of \$6,048.56. Seconded by Director Wehrman. Motion carried.

At 8:31 pm, Chairman Miller called for a motion to recess into Executive Session for the purpose of the following items:

- (1) Justification – Discussion of personnel matters involving non-elected personnel under K.S.A. 75-4319(b)(1) and discussion of employer – employee negotiations under K.S.A. 75-4319(b)(3); and
- (2) Purpose – Discussion employment issues.

For a period not to exceed 60 minutes, said regular meeting to reconvene in open session at approximately 9:01 pm. Said Executive Session to include the Board members and Ms. Rivarola. A motion was made by Director Bland. Seconded by Vice Chairman Gorrell. Motion carried.

The Board reconvened into open session at 9:01 p.m. Chairman Miller called for a motion.

Director Christy made a motion to continue the hearing regarding the termination of Mr. Randall Hlad's employment with Post Rock Rural Water District for just cause to the Board's next meeting to be held on February 18, 2020, at 6:30 pm., as a result of the request from such an extension of Mr. Randall Hlad. The motion was seconded by Director Errebo. Chairman Miller asked for roll call vote. Directors Larson, Errebo, Christy and Wehrman voted in favor to the motion. Directors Gorrell voted against the motion. Director Steinle abstained. The motion passed.

Chairman Miller called for another motion.

Director Christy made a motion to authorize the Chairman and Vice Chairman to accept on behalf of the Board, Randall Hlad's voluntary resignation, if tendered in exchange for the execution of the agreed settlement and release agreement in a form acceptable to the Chairman and Vice Chairman, and to further authorize the Chairman and Vice Chairman to negotiate such a settlement to provide for severance pay to Mr. Randall Hlad in an amount not to exceed \$4,000. The motion was seconded by Director Larson. Chairman Miller called for roll call vote. Directors Larson, Bland, Errebo, Christy, Wehrman voted in favor of the motion. Vice Chairman Gorrell voted against the motion. Director Steinle abstained. The motion passed.

Chairman Miller called for another motion.

Director Wehrman made a motion to continue paid administrative leave for Mr. Randall Hlad until the board meeting to be held on February 18, 2020, at 6:30 pm. The motion was seconded by Christy. Chairman Miller called for roll call vote. Directors Larson, Errebo, Christy and Wehrman voted in favor of the motion. Vice Chairman Gorrell and Director Bland voted against the motion. Director Steinle abstained. The motion passed.

Page 5  
Regular Board Meeting  
January 21, 2020

Ms. Rivarola presented salary adjustments for the following employees:

Angela Naegele	\$16.00 per hour	Terry Ranker	\$23.00 per hour
Dirk Larsen	\$21.00 per hour	Quintin Vague	\$20.00 per hour
Jason Lemieux	\$17.50 per hour	Sharon Condit	\$26.75 per hour
Roxanne Stevenson	\$16.00 per hour		

Director Bland made a motion to approve the employee adjustments a presented. Seconded by Director Larson. Motion carried.

Meeting adjourned at 9:55 pm.

Respectfully Submitted:



\_\_\_\_\_  
Vice Chairman Dave Gorrell

\_\_\_\_\_  
Date

CHANGE ORDER

Order No. 001

Date: 01/21/2020

Agreement Date: 12/17/2019

NAME OF PROJECT: Post Rock RWD #1 Clarifier Rehabilitation

OWNER: RWD No. 1 - Ellsworth County, Kansas (Post Rock)

CONTRACTOR: Dondlinger & Son's Construction

The following changes are hereby made to the CONTRACT DOCUMENTS:

Attached is the cost to provide labor, materials, and equipment to repair the damaged concrete effluent box. The scope of work includes: Supervision, skilled craftsmen, dumpsters, excavation, forming, reinforcing, concrete, and backfill. For this additional work, we request a change to the contract in the amount of Seventeen Thousand Six Hundred Dollars (\$17,600).

Justification:

During the preconstruction meeting walk-thru it was determined that there is possible damage/erosion to the concrete effluent box in addition to the clarifier trough. The RWD No. 1 - Ellsworth County, Kansas has asked Dondlinger Construction to present an estimate to install a new partial concrete box around the existing concrete effluent box.

**Change to CONTRACT PRICE:**

Original CONTRACT PRICE \$280,875.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER \$280,875.00

The CONTRACT PRICE due to this CHANGE ORDER WILL BE (increased)(decreased) by: \$ 17,600.00

The new CONTRACT PRICE including this CHANGE ORDER will be \$298,475

**Change to CONTRACT TIME:**

The CONTRACT TIME will be (increased) (decreased) by: (5) calendar days. The date for completion of all work will be 06/20/2020 (Date).

**Approvals Required:**

To be effective, this Order must be approved by the Federal agency if it changes the scope or objective of the project, or if it will increase the budgeted amounts of Federal funds needed to complete the project, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Requested by: Adam D. Doll - Project Manager- Dondlinger Construction

Recommended by: [Signature]

Ordered by: [Signature]

Accepted by: [Signature]

Federal Agency Approval (where applicable): N/A

PCO-002 EAST EFFLUENT CONCRETE BOX REPAIR- REV. 3

#	Item Description	Quantity	Units	LABOR Unit Price	TOTAL LABOR	MATL Unit Price	TOTAL MATL	EQUIP Unit Price	TOTAL EQUIP	SUB Unit Price	TOTAL SUB	OTHER Unit Price	TOTAL OTHER
1	General Conditions:												
2	- Superintendent	0.23	MO	10,600.00	2,438								
3	- Foreman	0.23	MO	7,275.00	1,673								
3	- Formed Carpenter	0.23	MO	5,890.00	1,355								
4	- Superintendent Pick-Up	0.23	MO										
5	- Cell Phone	0.23	MO					975.00	224			600.00	138
6	- Per Diem-Superintendent	4	EA	110.00	440								
7	- Per Diem-Craftsman	8	EA	125.00	1,000								
8	- Small Tools	0.23	MO	85.00	19.55								
9	- Equipment Rental	0.15	MO	1,200.00	180								
10	- Gas & Oil	0.15	MO										
11	- Dumpster	1	EA				18,000.00		2,700				
12	- Haul-To-From	1	EA	25.00	25							5,000.00	750
13										320.00	320		
14	Demolition:												
15	- Remove loose concrete material	19.5	SQFT										
16	- Disposal of Rubble	0.24	CYDS	2.50	0.60							2.50	0.60
17				5.00	1.20					35.00	8		
18	Excavation:												
19	- Excavate	8	CYDS									0.20	1.60
20	- Backfill	6.3	CYDS									0.50	3.15
21													
22	Concrete:												
23	- Drill & Epoxy Dowels	14	EA	3.00	42								
24	- Reinforcing Steel	0.1	TON	1,200.00	120								
25	- Misc. Reinforcing Steel Accessories	0.1	TON	75.00	7.5								
26	- Formwork 8" thick	65	SQFT	2.50	162.5								
27	- Clean, Oil & Strip Forms	65	SQFT										
28	- 4000 PSI Concrete	1.7	CYDS	150.00	255								
29	- Finish Wall Top	6.5	SQFT	1.00	6.5								
30													
				<b>Sub Totals:</b>									
				Burden:									
				5,466		2,150		2,924		328		942	
				2,350		251		3,176		S. Tax:		942	
				7,816						S. Tax:		942	

Subtotal: \$ 14,412  
 Builder Risk Insurance: 22  
 Job Overhead: \$ 722  
 Profit Self Performed: \$ 2,224  
 Profit Subcontractors: \$ 49

% Labor Burden: 43.00%  
 % Material Tax: 0.00%  
 % Equipment Sales Tax: 8.60%  
 % Subcontractor Sales Tax: 0.00%  
 % Builders Risk Insurance: 0.15%

% Job Overhead: 5.00%  
% Profit Self Performed: 15.00%  
% Profit Subcontractors: 15.00%  
% Performance Bond: 1.00%  
% Remodel Sales Tax: 0.00%

Subtotal:	\$	17,428
Performance Bond:	\$	174
Permit & Plan Review:	\$	-
If Remodel Tax:	\$	-
Estimate Total:	\$	17,603

SAY:  
**\$ 17,600**

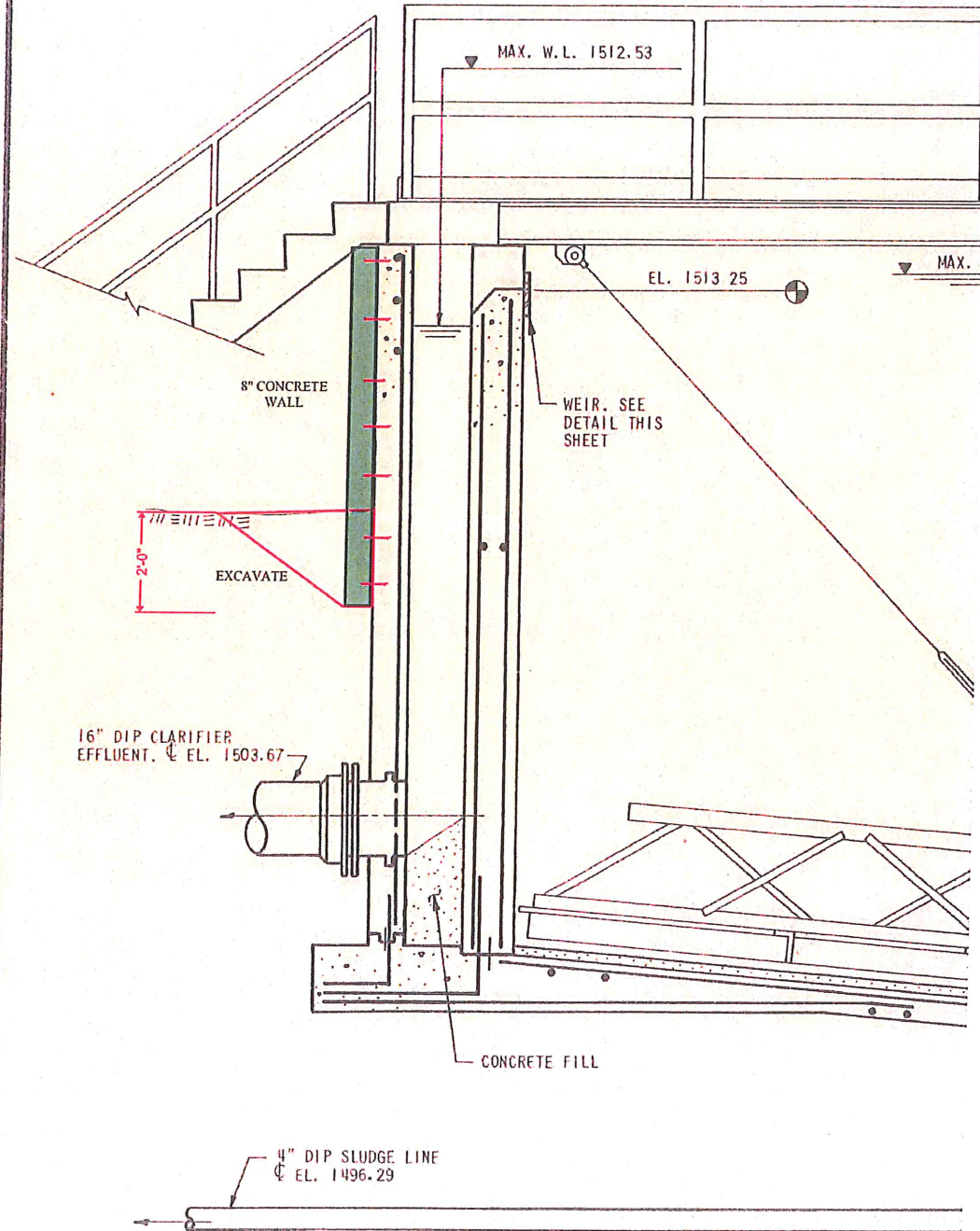


Change Order

002

### WEIR DETAIL

3/4" = 1'-0"



Four Bar S, Inc.  
 24807 W. Lake Cable Rd  
 Arlington, KS 67514  
 (620) 596-2405  
 ID# 46-1652510

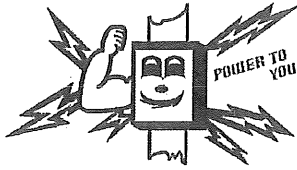
# Estimate

Date	Estimate #
1/7/2020	21

Name / Address
Post Rock RWD

Project

Description	Qty	Rate	Total
Clean up waste from lagoon with excavator and load onto spreaders to be applied south of water treatment plant approximately two miles on farmers field. When waste clean up is complete the top soil retaining wall that was holding waste material will be redistributed to it previous location.		14,000.00	14,000.00
<b>Total</b>			\$14,000.00



## YOST ELECTRIC, INC.

4212 176<sup>th</sup> Street • Gorham, KS 67640  
(785) 637-5454 • www.yostelectric.com

**CUSTOMER:** Post Rock RWD  
**PROJECT LOCATION:** Water Treatment Plant  
**DATE:** January 21, 2020

**JOB SUMMARY:** Install new Mixer/Feeder control panel & Subpanel

**REASON FOR PROJECT:**

Existing mixer motor circuit is overloaded.  
Existing extension cords have been deemed a hazard by inspector  
There are no available circuits and conduits in that area of the plant to refeed this.

**JOB DESCRIPTION:**

Install new Mixer/Feeder control panel  
Install new subpanel to feed the new control panel  
Subpanel will be fed from the main 240/120VAC loadcenter  
Re-feed chlorine dioxide generator from new subpanel

**ESTIMATE INCLUDES:**

Removal of unused panels by new mixing tank location  
Installation of control wires for future integration  
Breaker to feed new subpanel  
Extra circuits for future expansion

**THIS ESTIMATE ASSUMES:**

Plant will be able to shutdown when necessary.

**ESTIMATE DOES NOT INCLUDE:**

Mixer/Feeder control panel (panel has already been constructed and invoiced)  
Integration for automatic shutdown  
Moving mixing tank  
Sales Tax

**ESTIMATE GOOD FOR 30 DAYS ONLY**

**NOT TO EXCEED: \$6048.56**

*This is a "not to exceed" estimate. We guarantee not to exceed the estimated price. If we finish the project for less than the estimated price we will bill it at that lower amount.*